

The John Robinson Youth Chess Trust
Charity number 1116981

PRIVACY POLICY

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Your privacy is important to The John Robinson Youth Chess Trust. We are committed to safeguarding the privacy of our web page visitors; this privacy statement sets out how we will treat your personal information.

Personal Data Collection

The John Robinson Youth Chess Trust may collect, store and use the following kinds of personal information:

1. Information that you provide to us for the purpose of contacting us or applying for a grant;
2. Any other information that you choose to send to us;
3. Information necessary for the management of a grant to you.

Using Personal Data

Personal information submitted to us directly via email or by post will be used for the purposes specified in this privacy statement.

We may use your personal data to:

1. Enable your application for a grant as expressed on the trust's web page;
2. To process grant applications;
3. Send you email notifications related to a grant application;
4. Fulfil statutory obligations;

Justification

This information is processed according to Article 6 of the General Data Protection Regulation for the following reasons:

1. As necessary for the performance of tasks carried out in the public interest, in this case the disbursement of charitable funds to organisations and individuals who meet the Trust's charitable objects, and to whom our Trustees have approved a grant;
2. As necessary in the pursuit of the legitimate interests of the charity, in this case, to acquire the information necessary to process grant applications;
3. For compliance with legal obligations, in this case to provide full and accurate information to the Charity Commission of England and Wales concerning the Trustees of the Trust.

c/o 6 Mayfield, Worth, West Sussex RH10 7FT
Tel: 07711 017678 Email: john.higgs@englishchess.org.uk

Chairman: Dr. John Higgs

The John Robinson Youth Chess Trust (Registered Charity No.1116981)
Registered Office: 6 Mayfield, Worth, West Sussex RH10 7FT

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Retention Period

The John Robinson Youth Chess Trust reserves the right to hold data related to grant applications for archive purposes and in order to facilitate a high standard of due diligence which will enable the trust to continue to fulfil its charitable objects.

Personal Data Security

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

The John Robinson Youth Chess Trust will store all the personal data you provide on its secure services and an additional back up on a hard drive. This information is protected using both password management tools and data encryption.

Disclosures

We may disclose information about you to any of our four Trustees as reasonably necessary for the purposes as set out in this privacy statement.

In addition, we may disclose your personal information:

1. To the extent that we are required to do so by law;
2. In connection with any legal proceedings or prospective legal proceedings;
3. In order to establish, exercise or defend our legal rights.

Except as provided in this privacy statement, we will not provide your information to third parties.

Your Rights

You may instruct us to provide you with any personal information we hold about you. Provision of such information will be subject to the supply of appropriate evidence of your identity. If you have concerns about we use your data, you have the right to complain to the Information Commissioner's Office.

Privacy Statement Update

We may update this privacy statement from time-to-time by posting a new version on our web page. You should check this page occasionally to ensure you are happy with any changes. We may also notify you of changes to our privacy statement by email.

Contact Us

If you have any questions about this privacy statement or our treatment of your personal information, please write to us by email to john.higgs@englishchess.org.uk or by post to The John Robinson Youth Chess Trust, c/o 6 Mayfield, Worth, West Sussex RH10 7FT.

Dated 7.5.2018

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