

**Who am I**

I work as the UK Volunteering Lead, West Midlands Regional Co-ordinator and Chess Tutor for Chess in Schools and Communities. I have worked with Malcolm Pein since 2010. I am also a Director of the British Institute of Learning Disabilities – a national organisation advocating for people with learning disabilities. I have previously worked with other charities including Cruse Bereavement Care as their Area Manager – running a bereavement service and managing a staff team of 2 and volunteer team of 20 and for Birmingham St Mary's Hospice. I worked in the private sector between 2006 and 2008 for Quay Plastics and as a Recruitment Manager for a local West Midlands recruitment agency.

I am an active chess player in Worcestershire and I am currently the Chairman of my local club Hagley.

**My Experience**

- Working in the charity/ voluntary sector since 2009 and volunteered since 1998
- Working with boards of Directors;
- Managing organisations through difficult financial circumstances with little or no reserves;
- Managing a small staff team remotely and remote volunteer teams across England;
- Networking with other third sector organisations and private companies creating sustainable relationships leading to financial and non-financial rewards;
- Experience of fundraising;
- Wrote, managed and maintained business plans, growing organisations from being small players to market leaders;
- Experience of leading actively and open communication channels enabling people to freely express their opinion or make a suggestion and that it will be given due consideration.

**What will I do:**

- Examine the case for converting the ECF into a charity or creating a charitable arm of the ECF. I will look into the possibilities of charitable incorporated companies and charitable benefits without being a registered charity. I have experience of this in my current role for BILD.
- Manage the ECF carefully through these tricky waters of financial uncertainty:
  - Ensuring all events and teams are fully funded and have plans to make themselves self funded;
  - Supporting staff and volunteers with their roles;
- Improve the transparency and communication across the ECF
  - Board meeting minutes will be circulated to every ECF member via e-mail and only where ECF policy and procedure stipulates will discussions/ decisions be marked as confidential;
  - Clear communications channels to all bodies and members of the ECF;
- Form sustainable and professional relationships with other third sector and charitable organisations and private sector bodies leading to greater future prospects;
- Maintain a professional outlook from the board at all times.
- Explore the possibility of having an open board meeting once per year where ECF members may watch and participate in the meeting.

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