

Agenda for the BCF Annual General Meeting of 17 October 2020

To be conducted online during the interval in the ECF Annual General Meeting using Zoom software

1 Appointment of Chairman

If the Chair of Council is not present then Council shall elect one of its members to chair the meeting.

2 Notices

(a) Representatives are directed to the ECF website for the information usually on display at meetings, namely:

Details of voting entitlements;

Apologies for absence;

Members voting by individual proxy;

Members voting by Proxy to the Chairman of the Meeting. [C30.2].

(b) Announcement of others in attendance with the permission of the Chairman.

(c) Appointment of Tellers.

The Chairman intends to appoint tellers in advance of the meeting, who will then have had time to familiarise themselves with the process. The Chairman will ask Members to accept these tellers.

Note: For clarity this is poorly worded. The chairman intends to suggest to Council individuals to be tellers and invite Council to appoint them, or suggest alternatives

3 Minutes of the Last Meeting

Approval and, if necessary, correction of minutes of the Annual General Meeting held on 12 October 2019. [C30.3]

Council is invited to consider this resolution:

Council resolves that the Chairman of the meeting shall sign the minutes of the last Annual General Meeting on 12 October 2019 as being an accurate record.

4 Matters Arising from these Minutes and not otherwise on the agenda.

5 Any Other Business

To consider any other business, notice of which has been given to the Chairman of the Meeting and which is of a minor nature only.

Matters of substance may not be raised under this heading except in terms of information or a preliminary notification of important business for a future Meeting.